

## **VISITORS**

### **Visitors and caregivers at Sunnyvale School must:**

- Report to the school office on arrival
- Sign register and collect visitors pass if staying
- Sign out on register when leaving.
- Sign children in or out in between the hours of 8.55am and 3.00pm
  
- Support our school policy of giving our children every opportunity to learn and are kept safe by:
  - \* Ensuring their regular school attendance.
  - \* Ensuring that your children stay at school after a trip.